

RECO / SPEED POST

Dated 27/08/2018

No. CBSE/AFF/1730862/SL-01110-1718/2018 / 1411141

THE MANAGER,
BASIKLAL M. DHARIWAL PUBLIC SCHOOL,
CHIYRAKOOT NAGAR, OPP. PACIFIC COLLEGE,
BHUWANA BYE PASS,
UDAIPUR, RAJASTHAN- 313004

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Sub: Request for Provisional Affiliation up to Secondary level (Under switch over category) - Reg

Ref: Application No. SL-01110-1718 dated 26.05.2016.

With reference to your application on the subject cited above, I am directed to convey the sanction for Provisional Affiliation as per details given below:

Affiliation No.	1730862
Affiliated for	Secondary School Examination
Category	Provisional Affiliation up to Secondary level (Under switch over category)
Period of provisional affiliation	01.04.2018 to 31.03.2021
Year and Month From which admission can be taken in Class-IX	01 April, 2018
Year and Month in which first batch of Class-X will appear in board examinations	March, 2020
SUBJECTS ALLOWED:	
Languages	N.A.
Elective Subjects	N.A.

The facilities reported at the time of last inspection:

SN	Detail	Nos	Size
1	Area of school campus	--	8093.71 Sq. Mtrs.
3	Area of play ground	--	3174.74 Sq. Mtrs.
4	Composite Science Lab	01	31 x 27 Sq. feet
5	Mathematics Lab	01	14 x 20 Sq. feet
6	Computer Lab	01	12 x 27 Sq. feet
7	Biology Lab	--	Not Available
8	Chemistry Lab	--	Not Available
9	Physics Lab	--	Not Available
10	Class-rooms	59	20 x 25 Sq. feet
11	Library	11	60 x 31 Sq. feet
12	Vacant rooms	--	Not Available

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books published by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should keep a copy of **Affiliation/ Examination Bye Laws** for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.
3. The schools affiliated newly for Middle Class Syllabus and Secondary Level affiliation must submit their information through Online Affiliated School Information System (OASIS) within 90 days from the receipt of this grant letter. Link for OASIS is available on Board's website www.cbse.nic.in.
4. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.

Contd. /

fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.

21. The school should not use the facilities available for **commercialization** -
 - (a) As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - (b) As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
22. **Admission to the school** is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
23. School shall not prepare any student/ start classes for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
26. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T. if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service Contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T. or as given in Appendix III.
27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of the State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below -
 - (a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
 - (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous **sponsoring of students at Board examination** is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be.
29. **School infrastructure and teachers** should be made available as per rule no. 13.4 for **examinations** conducted by the board and evaluation of answer scripts.
As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address, postal and e-mail telephone nos. etc.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013.
32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility.
33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose.
34. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.

- School will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
- The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
- The school is required to follow the safety guidelines as issued by the Board vide Circular No-19/2017 dated 12.09.2017 captioned 'Safety of Children in schools'.
39. The school is further directed to submit the two original copies of Agreement (**copy enclosed**) on a stamp paper of Rs 100 denomination each duly signed by the competent authority of the society/trust/company running the school, within 15 days of issuance of grant letter, as your acceptance for abiding the Affiliation & Examination Bye-Laws of the Board. School is not allowed to alter or make any changes in the contents of the agreement supplied, any effort of the school in this regard will amount to violation of the conditions of affiliation.
40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board to be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV.
41. The school shall apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII is started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye laws.
45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves regarding the rules contained in Affiliation Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
46. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
47. **Special conditions to be complied positively failing which the school is liable for action:-**

1) The school is required to submit correct documents of the Wellness Teacher & Special Educator Teacher.

[Handwritten Signature]
27/9/19

DEPUTY SECRETARY (A)

1. The Principal, Rasiklal M. Dharwal Public School, Chiyarakoot Nagar, Opp. Pacific College, Bhuwana Bye Pass, Udaipur, Rajasthan- 313004
2. The Deputy Director (Secondary), Secondary Education, Bikaner, Rajasthan.
3. The Regional Officer CBSE, Todarmal Marg, Ajmer, Rajasthan- 305 030, with a request to allot school number and password for online registration of candidates to the school at the earliest.
4. The Research Officer (Tech.), AMC Unit, CBSE, HQ, Delhi
5. The Director (IT), C.B.S.E. HQ, Preet Vihar, Delhi alongwith the CD of the inspection of the school conducted by the Inspection Committee constituted by the Board.

DEPUTY SECRETARY (AFF)